

SOLICITATION

FINAL

1. SOLICITATION NO. N00024-10-R-3064		2. AMENDMENT NO. 1		3. EFFECTIVE DATE 02/22/2010		4. PURCHASE REQUEST NO. N65540-10-NR-55000	
5. ISSUED BY Edna L Tucker NSWC, CARDEROCK DIVISION, PHILADELPHIA NAVSSSES Philadelphia PA 19112-1403 edna.tucker@navy.mil 215-897-7647				6. ADMINISTERED BY			
7. CONTRACTOR				8. DELIVERY DATE See Section F		9. CLOSING DATE/TIME 03/05/2010 1600 <small>(hours local time – Block 5 issuing office)</small>	
				10. MAIL INVOICES TO See Section G			
11. SHIP TO See Section D				12. PAYMENT WILL BE MADE BY			
13. TYPE OF ORDER	D	X	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above-numbered contract.				
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.							
NAME OF CONTRACTOR		SIGNATURE		TYPED NAME AND TITLE		DATE SIGNED	
14. ACCOUNTING AND APPROPRIATION DATA See Section G							
15. ITEM NO.	16. SCHEDULE OF SUPPLIES/SERVICES			17. QUANTITY ORDERED/ACCEPTED*	18. UNIT	19. UNIT PRICE	20. AMOUNT
See the Following Pages							
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				21. UNITED STATES OF AMERICA By: _____ CONTRACTING/ORDERING OFFICER			22. TOTAL
SECTION	DESCRIPTION			SECTION	DESCRIPTION		
B	SUPPLIES OR SERVICES AND PRICES/COSTS			H	SPECIAL CONTRACT REQUIREMENTS		
C	DESCRIPTION/SPECS/WORK STATEMENT			I	CONTRACT CLAUSES		
D	PACKAGING AND MARKING			J	LIST OF ATTACHMENTS		
E	INSPECTION AND ACCEPTANCE			K	REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS		
F	DELIVERIES OR PERFORMANCE			L	INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS		
G	CONTRACT ADMINISTRATION DATA			M	EVALUATION FACTORS FOR AWARD		

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GENERAL INFORMATION

MODIFICATION 01

1. Change Northeast Zone language in General Information on page 2 of this solicitation to read as follows:

" This Task Order is reserved for only those contractors which have (Northeast Zone) identified in Section B of the MAC contract. Proposals from other contractors will not be considered."

2. Due to a typographical error, paragraph 3.1.3 on page 7 of this solicitation is corrected to read 2.1.3.

3. On page 14, Paragraph 8 - Personnel Qualifications: Offerors shall submit one (1) resume for each Key category.

4. On page 12, delete following portion of contractor task as delineated under 2.4 Program Management as follows:

DELETE

The contractor shall prepare drafts of top level planning documents such as Operational Requirements Documents (ORDs), Mission Needs Statements (MNS), Program Management Plans and prepare inputs to and conduct reviews of top-level planning documents that direct or guide the efforts of engineering."

The closing date for this solicitation remains unchanged.

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SECTION B SUPPLIES OR SERVICES AND PRICES

Offerors please complete.

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services Qty	Unit Est. Cost	Fixed Fee	CPFF
4000	Services to provide engineering, integrated logistics support (ILS), information technology, training and program database support in accordance with the Statement of Work in Section C from date of award through 12 months. (TBD)	1.0 Lot		
4100	Services to provide engineering, integrated logistics support (ILS), information technology, training and program database support in accordance with the Statement of Work in Section C from 12 through 24 months after date of award . Option (TBD) Option	1.0 Lot		
4200	Services to provide engineering, integrated logistics support (ILS), information technology, training and program database support in accordance with the Statement of Work in Section C from 24 months through 36 months	1.0 Lot		

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after date of
award. Option
(TBD)
Option

4300 Services to 1.0 Lot
provide
engineering,
integrated
logistics support
(ILS),
information
technology,
training and
program database
support in
accordance with
the Statement of
Work in Section C
from 36 through
48 months after
date of award .
Option (TBD)
Option

4400 Services to 1.0 Lot
provide
engineering,
integrated
logistics support
(ILS),
information
technology,
training and
program database
support in
accordance with
the Statement of
Work in Section C
from 48 through
60 months after
date of award .
Option (TBD)
Option

For ODC Items:

Item	Supplies/Services Qty	Unit Est. Cost
6000	Support costs for CLIN 4000 including material and travel from date of award to 12 months. Government estimates \$180,000.00 for incidental material and \$40,000.00 for travel; both inclusive of G&A.	1.0 Lot

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(TBD)

- 6100 Support costs for 1.0 Lot
 CLIN 4100
 including
 material and
 travel from 12
 months through 24
 months.
 Government
 estimates
 \$180,000.00 for
 incidental
 material and
 \$40,000.00 for
 travel; both
 inclusive of G&A.
 (TBD)
 Option
- 6200 Support costs for 1.0 Lot
 CLIN 4200
 including
 material and
 travel from 24
 months through 36
 months.
 Government
 estimates
 \$180,000.00 for
 incidental
 material and
 \$40,000.00 for
 travel; both
 inclusive of G&A.
 (TBD)
 Option
- 6300 Support costs for 1.0 Lot
 CLIN 4300
 including
 material and
 travel from 36
 months through 48
 months.
 Government
 estimates
 \$180,000.00 for
 incidental
 material and
 \$40,000.00 for
 travel; both
 inclusive of G&A.
 (TBD)
 Option
- 6400 Support costs for 1.0 Lot
 CLIN 4400
 including
 material and
 travel from 48
 months through 60
 months.
 Government
 estimates
 \$180,000.00 for

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incidental material and \$40,000.00 for travel; both inclusive of G&A. (TBD)

Offerors are to propose on the labor categories and hour estimates provided as the Level of effort below. Offerors who propose other than what is specified may be considered nonresponsive.

LEVEL OF EFFORT:

The level of effort for the performance of this task order is based upon an anticipated level of effort of 156,325 man hours of direct labor. The estimated composition of the 156,325 man-hours of direct labor can found in the chart below. The estimated hours are all On Site Labor - labor to be performed at the Contractor's facility.

LABOR CATEGORY	BASIC	OPT 1	OPT 2	OPT 3	OPT 4	
Program Manager*	1400	1400	1400	1400	1400	
Senior Engineer *	900	900	900	900	900	
Field Engineering Technician*	4000	4000	4000	4000	4000	
Junior Engineer	2200	2200	2200	2200	2200	
Multimedia/Software Developer IV*	1200	1200	1200	1200	1200	
Multimedia/Software Developer III	2200	2200	2200	2200	2200	
Educational Specialist/Curriculum Developer IV	2200	2200	2200	2200	2200	
Educational Specialist/Curriculum Developer III	2200	2200	2200	2200	2200	
Sr. Logistician Analyst*	4000	4000	4000	4000	4000	
Logistics Analyst	4000	4000	4000	4000	4000	
Senior Data Analyst*	2200	2200	2200	2200	2200	
Data Analyst	2200	2200	2200	2200	2200	
Sr. Word Processor	990	990	990	990	990	
Administrative Assistant	1575	1575	1575	1575	1575	
TOTAL DIRECT LABOR	31265	31265	31265	31265	31265	

***INDICATES KEY PERSONNEL**

The Base and Option period is estimated for the periods of performance specified in the schedule. The Government reserves the right to exercise partial options or full options before their estimated period of performance if the need arises.

Offerors are to propose on the labor categories and hour estimates provided as the Level of Effort above. Offerors who propose other than what is specified may be considered nonresponsive.

Offerors are to propose on the labor categories and hour estimates provided as the Level of Effort. Offerors who propose other than what is specified may be considered nonresponsive.

PAYMENT OF FEE

(a) The Government shall make payments to the Contractor subject to and in accordance with the clause contained in the base IDIQ entitled "Fixed Fee" (FAR 52.216-8). Such payments shall be equal to the allowable cost of each invoice submitted by and payable to the Contractor pursuant to the clause of the base IDIQ entitled "ALLOWABLE COST AND PAYMENT" (FAR 52.216-7). Total fees paid to the Contractor for performance of work under this task order shall not exceed the fee amount set forth in the task order.

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(b) In the event of discontinuance of the work under this task order in accordance with the clause of the base IDIQ contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22) or "LIMITATION OF COST" (FAR 52.232-20), as applicable, the fee shall be equitably adjusted by mutual agreement to reflect the diminution of work. If the adjusted fee is less than the sum of all fee payments made to the Contractor under this task order, the contractor shall repay the excess amount to the Government. If the adjusted fee exceeds all payments made to the Contractor under this task order, the Government shall be required to pay the Contractor any amount in excess of the funds obligated under this task order at the time of the discontinuance of work.

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

Performance Work Statement

Engineering, ILS, Information Technology, Training, Program and Program Management for Code 91 and 94 at the Naval Surface Warfare Center, Ship Systems Engineering Station, Philadelphia, PA

1. Scope of Work

Code 910 is the Program Manager for all integrated logistics support for the Naval Surface Warfare Center, Philadelphia. This Statement of Work (SOW) defines the non-personal services required to provide engineering, integrated logistics support (ILS), information technology, training and program management support services to Codes 910 and portions of Code 94 and related organizations at NSWCCD-SSES and other Navy activities with which NSWCCD-SSES interacts to execute its work.

Contractor performing information assurance functions will be required to ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions, in accordance with DOD 8570.01-M.

2. Requirements/Performance Standards

2.1 Engineering

The contractor shall provide engineering services to support Code 91 and 94. Engineering support will focus on the application of engineering, analytical, and technical disciplines and skills to establish and maintain long-term engineering, operation, and maintenance support for the products and systems for which Code 91 and 94 are the cognizant ISEAs. The contractor shall also provide technical support to assist in the resolution of emergent requirements and issues. The contractor should be able to provide a wide range of engineering services such as human factors engineering support, systems engineering, environmental engineering and management, test and evaluation support, maintenance engineering, and ship engineering. Support will focus on technical issues as outlined in the following sections:

2.1.1 Systems Engineering

The contractor shall participate in system design and design reviews including conceptual, system, hardware/software, and critical design reviews.

The contractor shall recommend and perform/support modifications of existing hardware and software for integration or improvements.

The contractor shall identify system requirements to meet operational needs, including performing independent analysis and technical and feasibility studies; developing cost and

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performance data; and developing system specifications.

The contractor shall provide, where applicable, Radio Frequency Identification (RFID) technology solutions.

The contractor shall identify training requirements through analyses and developing program plans, Shareable Content Object Model (SCORM) computer based training, and Navy Content Object Model (NCOM) compliant Integrated Learning Environment (ILE) products.

The contractor shall provide on-site technical support as directed.

2.1.2 Environmental Engineering and Management

The contractor shall develop plans of action and milestones (POA&Ms) with corrective actions and process improvements to address the root causes of deficiencies

The contractor shall analyze environmental, health, and safety requirements

The contractor shall document corrective actions and process improvements

The contractor shall implement Best Management Practices related to Environmental Management and Pollution Prevention Plans

The contractor shall identify training requirements and develop environmental awareness training programs

The contractor shall participate in the Government's verification and training of all systems and equipment operated by Code 91 and 94 to ensure they area designed, developed, tested, evaluated, operated and maintained in compliance with applicable, Federal, State, Navy and host nation environmental laws, regulations and agreements. Must also be in compliance with all DOD/DON Information Assurance (IA) policies and regulations.

2.1.3 Test and Evaluation Support

The contractor shall develop procedures for conducting test and evaluation and performing all functions necessary to successfully complete test planning and associated documentation, including identification of test procedures, objectives and thresholds to be achieved, identification of support resources required to conduct the test, identifying evaluation methods, test reporting, procedure, failure feedback mechanism and test scheduling.

The contractor shall provide test support to locate test sites, acquiring or assisting in acquiring access to test site(s), setting up instrumentation, sensors, test ranges, etc., and providing logistical resources. Logistical resource support may include personnel to perform pre-test training, maintenance of instrumentation during data collection, test performance, maintenance of instrumentation, hardware, and software, transportation, trial support, and related functions.

The contractor shall conduct testing, analyzing the results of collected data, including failure

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or other feedback reports, applying appropriate evaluation techniques, identifying trends, making conclusions and recommendations.

The contractor shall support designated HM&E tests, trials, and evaluations as tasked, which may include sustaining prototype development efforts, analysis of fielded systems and assessment of emerging technologies.

2.1.4 Maintenance Engineering

The contractor shall develop, review and/or update maintenance procedures.

The contractor shall perform Reliability, Availability and Maintainability (RAM) analyses and/or Trend analyses for HM&E systems or equipment.

The contractor shall review and update:

- Analyses guides
- Maintenance Assessment Procedures
- New documentation for in-service updates and new equipment.

The contractor shall review and update existing management and planning documents

The contractor shall research commercially available predictive/condition based diagnostics and applications to be integrated with existing systems that will achieve improved efficiencies in preventive and/or corrective maintenance and produce a positive return on investment (ROI) on lifecycle resource investment

2.1.5 Human Factors Engineering Support

The contractor shall provide human factors engineering support by conducting systems analysis to determine the number, type, and mix, of knowledge, skills, abilities, tools and resources necessary to operate and maintain such systems as Caterpillar 3512B Diesel Engines for FFG 7 class ships, Isotta Franchini Non-Magnetic Diesel Engines for MCM class ships, Arc Fault Detection System for CVN class ships, Multi-Purpose Crane for MHC class ships and other systems designated by the customers at war fighting capability within the fleet.

2.1.6 Ships Engineering Support

The contractor shall define acquisition logistics requirements to contract for construction of a Naval Warships.

The contractor shall participate in formal ship design reviews.

The contractor shall provide modernization process support for Naval Submarines, Aircraft Carriers and Surface Ships.

The contractor shall provide maintenance engineering support for Naval Submarines

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Aircraft Carriers and Surface Ships.

The contractor shall provide management support for Regional Maintenance Centers servicing Naval Submarines, Aircraft Carriers and Surface Ships.

The contractor shall provide deployed maintenance management support for Naval Submarines, Aircraft Carriers and Surface Ships.

The contractor shall evaluate the performance of engineering management operations executed in The Naval Sea Systems Command and its Warfare Centers.

The contractor shall evaluate the performance of industrial operations executed in public and private shipyards and facilities.

The contractor shall evaluate existing and develop new metrics to measure Reliability, Maintainability and Availability of Navy Systems.

The contractor shall perform gap analyses of systems required to support the Navy's maritime strategy.

The contractor shall provide test and evaluation support of readiness reporting systems.

The contractor shall provide assistance to the Government on waterfront in-service engineering support (ISEA) to ships and shore commands.

The contractor shall conduct engineering material assessments of ship's systems.

The contractor shall develop and deliver training to Ship's Force on new ISEA sponsored technologies.

The contractor shall conduct special engineering studies.

2.2 Integrated Logistic Support (ILS)

The contractor shall provide services to meet the client's daily needs for integrated logistic support (ILS) functions, financial tracking, task planning, process improvement and various activities, including support for sea basing, distance support and EOSS programs, which enhance the mission effectiveness of Code 91 and 94. Specifically, the contractor shall provide support by evaluating and responding to ILS help requests received by Code 91 and 94, examining existing ILS processes to streamline and optimize ILS efficiency, and updating technical manuals and providing other ILS support services as directed by Code 91 and 94.

The contractor shall provide Integrated Logistics Support services to include the following:

The contractor shall deliver ILS-related management information systems based on Microsoft Server technologies employing JAVA and .NET.

The contractor shall provide supply chain management and technology interfacing.

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The contractor shall analyze, develop, review, maintain, and track system and equipment logistics support planning, planned maintenance, training and documentation.

The contractor shall provide technical and analytical support for all ILS disciplines and elements including:

- Development, update, conversion, delivery, and/or review of Technical Manuals (TMs).
- Development of conventional hardcopy technical manuals.
- Development of Interactive Electronic Technical Manuals (IETMs).
- Review of COTS technical manuals for accuracy and completeness.

The contractor shall develop, review, update, and maintain complete supply support documentation in the form of Provisioning Technical Documentation (PTD) and supporting Data For Provisioning (DFP) packages and their resulting Allowance Parts Lists (APLs), Design Change Notices (DCN), and Field Change Bulletins (FCB).

The contractor shall perform physical validation of ships and/or equipment to determine actual equipment configuration.

The contractor shall provide marine repair, industrial operations and modernization management services.

The contractor shall participate in logistics associated conferences and meetings to present concerns, making recommendations and gathering additional data as required.

The contractor shall perform research, maintenance and update of the various HM&E system Program Support Data (PSD) in the PSD Automated Reporting and Tracking System (PARTS) for the assigned hardware.

2.3 Training

The contractor shall provide education and training, and modeling and simulation support for computer based Training (CBT) and integrated learning environment (ILE) based training for many functional areas where Code 91 and 94 are heavily involved, including but not limited to Reverse Osmosis, Oil Spill Prevention, Operational Risk Management and other programs. The contractor should provided training support in areas of curriculum development, CBT development, front end analysis, EFR reports, Identification and Evaluation of Training Options, Develop Reusability Standards and conversion of curriculum to compliance with the Navy's Integrated Learning Environment. The contractor should provide training support services to include the following:

The contractor shall identify training requirements and develop program plans.

The contractor shall develop curriculum, instructor guides, student guides and supporting materials in the appropriate media.

The contractor shall apply current science of learning and instructional design theories to develop processes, techniques and equipment as necessary to support training or training

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development for HM&E equipment.

The contractor shall conduct Front End Analysis (FEA) for new and upgraded training requirements to the Fleet. The FEA will include, depending on client requirements, job task analysis, potential training options, acquisition and recurring costs for each training option, student throughput, potential risks for each option, and return on investment for each option.

The contractor shall design, construct, maintain and modify data centric, web applications on system platforms to meet Navy training requirements. All training developed shall be in accordance with Navy ILE guidelines and be SCORM 2004 v1.3 compliant, as required by the Government and as defined at <http://navyile.fedsun.navy.mil>.

The contractor shall provide operator and maintenance training support for installed HM&E systems and technology upgrades, including planning, analyzing, coordinating, developing, reviewing and maintaining various HM&E systems and associated interface systems.

The contractor shall research and develop Navy Training System Plans (NTSP)

The contractor shall perform an analysis of existing and new courses.

The contractor shall develop Computer Based Training (CBT) / Interactive Courseware (ICW)

The contractor shall provide analog to digital conversion services of existing media.

The contractor shall provide replication/duplication services of existing and newly developed electronic media.

The contractor shall deliver training materials in accordance with deliverables as specified in paragraph 3.

2.4 Program Management

The contractor shall provide performance management products and services to help Code 91 and 94 consistently meet their goals in an effective and efficient manner. The contractor shall execute performance management activities to focus on performance of both organizations and the processes used to build a product or service for their customers. Specifically the contractor shall develop and present key information including white papers, presentations, briefings and other materials which provide the status on equipment system-specific items for which Code 91 and 94 are the cognizant ISEAs. The contractor shall review proposed changes that may create operational roadblocks or risk areas. Such key information should include practical, achievable solution packages to address any identified roadblocks. The contractor shall provide program management support to assist in the resolution of emergent requirements and issues.

In conjunction with Government personnel, the contractor shall liaison with various NSWCCD-SSES Code 90 organizations, NAVSEA offices, and other Navy and government organizations and private industry sources to research and acquire data necessary to assist Code 91 and 94 with solutions to technical and programmatic problems. The contractor shall provide recommendations to employ new initiatives and best practices to improve areas within Code 91 and 94.

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The contractor shall provide business and financial management services to support the planning, organizing, staffing, controlling, and leading of team efforts in managing programs. The contractor shall develop tools to readily track and predict the execution of the budget, prepare status briefings on the execution of work, analyze trends associated with requests received from the Fleet and provide other program management support services as directed by government personnel. The contractor shall provide support in identifying and coordinating all items of work, and assure that all efforts are directed toward providing the most effective and cost-efficient support services.

The contractor shall provide program management for a variety of programs and technology insertion projects. This support shall include the analysis, development, review, maintenance, and tracking of system and equipment support planning, maintenance, training and documentation. The contractor shall participate in associated conferences and meetings to present concerns, make recommendations and gather additional data as required.

The contractor should provide program management support services to include the following:

The contractor shall perform cost benefit analysis, risk assessments, market surveys, and budget requirements for Naval engineering and technology programs.

The contractor shall prepare technical reports to include system and/or equipment readiness and identify degradation trends.

The contractor shall prepare management reports to include a monthly progress and status report.

The contractor shall provide financial management support including analysis of program planning and other financial planning documentation with respect to budget submissions, spend plans, work plans, and obligation targets and thresholds.

The contractor shall provide process mapping and business reengineering services.

The contractor shall develop spreadsheets and briefing forms appropriate for the analysis and presentation of information and providing reports of findings and recommendations.

The contractor shall deploy short term task teams to accomplish short-term program management and information technology tasks.

The contractor shall support organizational development, performance improvement, strategic planning, risk assessment and management, and change management for NSWCCD Philadelphia and related Naval organizations.

The contractor shall conduct technology and management system audits including operating system audits, database audits, network audits, applications audits, backup systems and recovery, disaster recovery and business continuity of operations, software development life cycle and change management.

The contractor shall provide other program management support services as directed by

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government personnel.

The contractor shall attend program-related meetings and conferences, and program reviews on behalf of initiatives and provide reports.

The contractor shall, when required, develop a recommended agenda and establish a system to track action items, identifying problems/issues, and produce meeting information.

3. DELIVERABLES

3.1 Progress and Financial Reports: A monthly progress and financial report will be submitted to Task Order Manager (TOM) with a copy to the Contracting Officer.

3.2 Technical Reports: Technical reports and conclusions reflecting the work accomplished under each task set forth will be prepared and delivered to the Government when and in the form required by the Task Order Manager and conveyed by the Technical Instruction (TI).

Other Reports: There may be a need for other specific reports, test plans, evaluation reports or documentation created as an integral part of a task order under this task order.

3.4 Task order Status Report: The contractor will provide a status report which will cite the status and utilization since the last report, the status regarding hours and dollars remaining on the task, percent of completion of the task and any problems anticipated.

3.5 Travel Reports: For any remote travel required, the contractor will report the destination, number of travelers, duration of stay, task milestones completed, site points of contact, ship, and hull number visited.

4. Security Requirements

All contractor personnel are required to comply with computer security requirements applicable to the Government's computer systems being used or accessed by them during the performance of this contract. When a decision is made known to a contractor employee that the employee will no longer need access to a Government computer system (due to dismissal, reassignment or resignation), it is the responsibility of the contractor to immediately notify the Task Order Manager (TOM) that the individual will not be permitted access to the computer system, and its data files. A Confidential Clearance will be required in order to access specific compartments on surface ships to gain access to network hardware. The contractor shall ensure compliance as per the DD Form 254 requirement.

5. Travel Requirements

Travel to various government facilities, commercial shipyards, contractor sites, land based test sites and US Navy ships to gather information, establish requirements, and attend the meetings and reviews necessary to accomplish the assigned ISEA/LCM tasks will be required. Actual travel requirements will be specified in Technical Instructions.

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6. Place(s) of Performance

To execute the tasks listed in the statement of work, the contractor should have the ability to perform work at the following locations.

NSWCCD-SSES, Philadelphia, PA

Contractor's facility

Other Navy homeport locations as designated by the client representative.

Other DoD and Federal Agency locations as designated by the client representative.

7. Technical Point of Contact (TPOC)

7.1 The TPOC for this Task Order will be Maurice Hartey, Code 9102, 215.897.8108.

7.2 The Task Order Manager (TOM) will be Thomas Smith, Code 4409, 215.897.1454.

8. Personnel Qualifications

The following labor categories are designated Key Personnel for this task order. Multi-trades tasking has been identified as a methodology of reducing manpower requirements. Resumes will be submitted for each category in the quantities indicated in parenthesis by the key category description.

Key Personnel - The target qualifications for the respective KEY LABOR CATEGORIES are as follows.

* Program Manager (1)

Target Experience: Ten years experience in management of Navy programs. Should have experience in supervising, coordinating and reviewing work of a staff of engineers or analysts and technical support personnel performing the types of tasks listed in the SOW.

Target Education: Bachelor's Degree in engineering or an allied science from an accredited college or university.

* Senior Engineer (1)

Target Experience: Ten years experience in working with Naval HM&E equipment and systems.

Target Education: Bachelor's Degree in an engineering discipline from an accredited college or university.

*Field Engineering Technician (1)

Target Experience: Six years experience in the area of HM&E equipment and systems, comprising of the operation, maintenance and repair of shipboard electronic systems and equipment.

Target Education: High school diploma or trade or industrial school graduate.

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***Multimedia/Software Developer IV (1)**

Target Experience: Four years experience in Computer Programming. Two years of experience in Macromedia Authorware or other Sharable Content Object Reference Model (SCORM) compliant programming.

Target Education: Bachelor's Degree from an accredited college or university OR six years of experience in the development of Computer Based Training.

***Senior Logistics Analyst (1)**

Target Experience: Six years of experience in management level position in Logistics or related field. Experience managing Navy related ILS functions is required.

Target Education: Bachelor's of Science Degree from an accredited college or university.

***Senior Data Analyst (1)**

Target Experience: Seven years of experience in implementing technology applications. Training experience is required.

Target Education: Bachelor's Degree from an accredited college or university in Computer Science.

Non-Key Personnel – The following labor categories are designated non-Key Personnel for this task order. The offeror must certify whether or not proposed personnel meet the prescribed requirements for each category. Resumes are not required for non-key personnel.

The target qualifications for the respective non-key labor categories are as follows.

Junior Engineer

Minimum Experience: One year of experience in the area of HM&E equipment and systems.

Minimum Education: Bachelor's Degree in engineering or an allied science from an accredited college or university.

Multimedia/Software Developer III

Minimum Experience: Three years of experience in Computer Programming. Two years of experience in Macromedia Authorware or other Sharable Content Object Reference Model (SCORM) compliant programming.

Minimum Education: Associates Degree OR four years experience in software development.

Educational Specialist/Curriculum Developer IV

Minimum Experience: Curricula development experience and a Master Training Specialist Certification. Four years of experience in curricula development utilizing Authoring Instructional Materials (AIM) I and AIM II programs.

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Minimum Education: Bachelor's Degree in the educational field from an accredited college or university.

Educational Specialist/Curriculum Developer III

Minimum Experience: Curricula development experience and a Master Training Specialist Certification. Three years of experience in curricula development utilizing AIM I and AIM II programs.

Minimum Education: Bachelor's Degree in the educational field from an accredited college or university.

Logistics Analyst

Minimum Experience: Three years of experience in logistics or related field OR eight years experience in technical area of study.

Minimum Education: Bachelor's of Science Degree from an accredited college or university.

Data Analyst

Minimum Experience: Two years of experience in implementing technology applications.

Minimum Education: Bachelor's Degree from an accredited college or university in Computer Science.

Senior Word Processor

Minimum Experience: Five years experience in clerical, administrative assistant, secretarial, or office work experience. Proficiency with Microsoft Office is required.

Target Education: High school diploma.

Administrative Assistant

Target Experience: Four years experience with administrative work and documentation.

Target Education: High school diploma or GED.

252.239-7001 Information Assurance Contractor Training and Certification.

As prescribed in 239.7103(b), use the following clause:

INFORMATION ASSURANCE CONTRACTOR TRAINING AND CERTIFICATION

(JAN 2008)

(a) The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including—

(1) DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and

(2) Appropriate operating system certification for information assurance technical positions as

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required by DoD 8570.01-M.

(b) Upon request by the Government, the Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

(c) Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions.

(End of clause)

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SECTION D PACKAGING AND MARKING

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

HQ D-2-0008 MARKING OF REPORTS (NAVSEA) (SEP 1990)

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

- (1) name and business address of the Contractor
- (2) contract number
- (3) task order number
- (4) sponsor: _____

(Name of Individual Sponsor)

(Name of Requiring Activity)

(City and State)

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SECTION E INSPECTION AND ACCEPTANCE

E-303 INSPECTION AND ACCEPTANCE-DESTINATION (JAN 2002)

Inspection and acceptance of the services to be furnished hereunder shall be made at destination by the Task Order manager or his duly authorized representative.

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SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE -TO BE SPECIFIED AT TIME OF AWARD

ESTIMATED PERIOD OF PERFORMANCE FOR THE BASIC PERIOD AND FOUR OPTIONS IS 60 MONTHS FROM TASK ORDER AWARD.

DELIVERY INFORMATION

FOB: DESTINATION

SHIP TO ADDRESS:

THOMAS A SMITH, CODE 9440
NAVAL SURFACE WARFARE CENTER
CARDEROCK DIVISION
PHILADELPHIA, PA 19112-1403

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SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager
Thomas A Smith, 9440
5001 S. Broad St.
Philadelphia, PA 19112
thomas.a.smith1@navy.mil
215-897-1454

CAR-G11 INVOICE INSTRUCTIONS (DEC 2007) (NSWCCD)

(a) In accordance with the clause of this contract entitled “ELECTRONIC SUBMISSION OF PAYMENT REQUESTS” (DFARS 252.232-7003), the Naval Surface Warfare Center, Carderock Division (NSWCCD) will utilize the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are “Getting Started for Vendors” and “WAWF Vendor Guide”.

(c) The designated CCR EB point of contact is responsible for activating the company’s CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company’s CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company’s CAGE code at <https://wawf.eb.mil>.

(d) The contractor shall use the following document types, DODAAC codes and inspection and acceptance locations when submitting invoices in WAWF:

(TO BE COMPLETED AT TIME OF AWARD)

Type of Document (*contracting officer check all that apply*)

- Invoice (FFP Supply & Service)
- Invoice and Receiving Report Combo (FFP Supply)
- Invoice as 2-in-1 (FFP Service Only)
- Cost Voucher (Cost Reimbursable, T&M , LH, or FPI)

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Receiving Report (FFP, DD250 Only)

-

DODAAC Codes and Inspection and Acceptance Locations (*contracting officer complete appropriate information as applicable*)

Issue DODAAC	_____
Admin DODAAC	_____
Pay Office DODAAC	_____
Inspector DODAAC	_____
Service Acceptor DODAAC	_____
Service Approver DODAAC	_____
Ship To DODAAC	<u>See Section F</u>
DCAA Auditor DODAAC	_____
LPO DODAAC	_____
Inspection Location	<u>See Section E</u>
Acceptance Location	<u>See Section E</u>

Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.

(e) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on "Send More Email Notification" and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

Send Additional Email Notification To: *****

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(f) The contractor shall submit invoices/cost vouchers for payment per contract terms and the government shall process invoices/cost vouchers for payment per contract terms. Contractors approved by DCAA for direct billing will submit cost vouchers directly to DFAS via WAWF. Final voucher submission will be approved by the ACO.

(g) The WAWF system has not yet been implemented on some Navy programs; therefore, upon written concurrence from the cognizant Procuring Contracting Officer, the Contractor is authorized to use DFAS WinS for electronic end to end invoicing until the functionality of WinS has been incorporated into WAWF.

(h) If you have any questions regarding WAWF, please contact the WAWF helpdesk at the above 1-866 number or the NSWCCD WAWF point of contact at (301) 227-5419.

(End of Clause)

SEA 5252.216-9122 LEVEL OF EFFORT (DEC 2000)

(a) The Contractor agrees to provide the total level of effort specified in the next sentence in performance of the work described in Sections B and C of this contract. The total level of effort for the performance of this contract shall be 156,325 total man-hours of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort.

(b) Of the total man-hours of direct labor set forth above, it is estimated that 0 man-hours are uncompensated effort.

Uncompensated effort is defined as hours provided by personnel in excess of 40 hours per week without additional compensation for such excess work. All other effort is defined as compensated effort. If no effort is indicated in the first sentence of this paragraph, uncompensated effort performed by the Contractor shall not be counted in fulfillment of the level of effort obligations under this contract.

(c) Effort performed in fulfilling the total level of effort obligations specified above shall only include effort performed in direct support of this contract and shall not include time and effort expended on such things as (local travel to and from an employee's usual work location), uncompensated effort while on travel status, truncated lunch periods, work (actual or inferred) at an employee's residence or other non-work locations (except as provided in paragraph (j) below), or other time and effort which does not have a specific and direct contribution to the tasks described in Sections B and C.

(d) The level of effort for this contract shall be expended at an average rate of approximately 601 (Yearly number of labor hours divided by 52 weeks] hours per week. It is understood and agreed that the rate of man-hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total man-hours of effort prior to the expiration of the term hereof, except as provided in the following paragraph.

(e) If, during the term hereof, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total man hours of effort specified above would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing setting forth the acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the estimated cost or fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

(f) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total man hours of effort specified in paragraph (a) above would be used prior to the expiration of the

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term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

(g) If the total level of effort specified in paragraph (a) above is not provided by the Contractor during the period of this contract, the Contracting Officer, at its sole discretion, shall either (i) reduce the fee of this contract as follows:

$$\text{Fee Reduction} = \text{Fee} \times ((\text{Required LOE} - \text{Expended LOE}) / \text{Required LOE})$$

or (ii) subject to the provisions of the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable, require the Contractor to continue to perform the work until the total number of man hours of direct labor specified in paragraph (a) above shall have been expended, at no increase in the fee of this contract.

(h) The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this contract. The Contractor shall indicate on each invoice the total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any.

(i) Within 45 days after completion of the work under each separately identified period of performance hereunder, the Contractor shall submit the following information in writing to the Contracting Officer with copies to the cognizant Contract Administration Office and to the DCAA office to which vouchers are submitted: (1) the total number of man hours of direct labor expended during the applicable period; (2) a breakdown of this total showing the number of man hours expended in each direct labor classification and associated direct and indirect costs; (3) a breakdown of other costs incurred; and (4) the Contractor's estimate of the total allowable cost incurred under the contract for the period. Within 45 days after completion of the work under the contract, the Contractor shall submit, in addition, in the case of a cost underrun; (5) the amount by which the estimated cost of this contract may be reduced to recover excess funds and, in the case of an underrun in hours specified as the total level of effort; and (6) a calculation of the appropriate fee reduction in accordance with this clause. All submissions shall include subcontractor information.

(j) Notwithstanding any of the provisions in the above paragraphs, the Contractor may furnish man hours up to five percent in excess of the total man hours specified in paragraph (a) above, provided that the additional effort is furnished within the term hereof, and provided further that no increase in the estimated cost or fee is required.

(End of Clause)

SEA 5252.232-9104 ALLOTMENT OF FUNDS (MAY 1993)

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

ESTIMATED ITEM(S) PERFORMANCE	ALLOTED TO COST	ALLOTED TO FEE	PERIOD OF
\$		\$	

(To be provided at the task order level)

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the

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period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable.

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the from the costs of performance of fully funded CLINs/SLINs.

FUNDING PROFILE

It is estimated that these incremental funds will provide for [if LOE, enter the number of hours; if completion or supply enter items and quantities]. The following details funding to date:

Total

Contract	Funds This	Previous	Funds	Balance
CPFF	Action	Funding	Available	Unfunded

Information to be provided at the task order level

(End of Clause)

8(a) TASK ORDER/TASK ORDER MODIFICATION DISTRIBUTION

In accordance with the Memorandum of Agreement (MOA) between the Department of Navy and the Small Business Administration (SBA), the successful Offeror shall provide their cognizant SBA District office with a copy of the executed Task Order and all subsequent modifications to the Task Order within five (5) workdays of receipt.

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SECTION H SPECIAL CONTRACT REQUIREMENTS

Option to Extend Services

The Government may require continued performance of any services within the limits and at the rates specified in the Task Order. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 60 months. The Contracting Officer may exercise the option by written notice to the Contractor within 10 days prior to Task Order end date. In lieu of exercising an option, the contracting officer may extend the period of performance of the current CLIN if unused ceiling remains.

(End of Clause)

Option to Extend the Term of the Task Order

(a) The Government may extend the term of this task order under option CLINs/SUBCLINs by written notice to the Contractor provided, that the Government gives the Contractor a preliminary written notice of its intent to exercise the option(s) at least thirty days before the task order expires. The preliminary notice does not commit the Government to an extension.

(b) The total duration of this task order, including the exercise of any options under this clause, shall not exceed five years.

H-XX NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBAs 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

CAR-H09 Performance-Based Acquisition Evaluation Procedures for a SeaPort e Task Order (MAR 2006) (NSWCCD)

(a) Introduction: The contractor's performance on this task order will be evaluated by the Government, in accordance with this task order clause. The first evaluation will cover the period ending twelve months after the date of task order award with successive evaluations being performed for each twelve-month period thereafter until the contractor completes performance under the task order. Based on the evaluation results, the PCO will assign an overall performance rating in accordance with paragraph (b) of this clause. The purpose of the evaluation is to determine remedies that may be invoked due to "Unsatisfactory" performance. If the PCO assigns an "Unsatisfactory" performance rating for the period evaluated, the PCO may take unilateral action, in accordance with clause 52.246-5 entitled "Inspection of Services-Cost Reimbursement", dated Apr 1984, in Section E of the base contract, to provide for a fee reduction covering the performance period evaluated. This clause provides the basis for evaluation of the contractor's performance and for determining if the fee amount should be reduced due to "Unsatisfactory" performance.

(b) Performance Ratings: The Government will evaluate the contractor's performance of the Statement of Work under the task order for each twelve month period of performance, using the measurable performance standards set forth in the Performance Requirements Summary Table in the SOW, or elsewhere in the task order, and the PCO will assign

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one of the following ratings:

- (1) Excellent
- (2) Very Good
- (3) Satisfactory
- (4) Unsatisfactory

The standards associated with these ratings are given in the following Table 1.

Table 1: Overall Performance Ratings

For The Evaluation Period

Overall Performance Rating	Standard
Excellent	“Excellent” ratings for all performance evaluation criteria.
Very Good	A combination of “Excellent” and “Satisfactory” ratings determined by the PCO to exceed “Satisfactory” overall.
Satisfactory	A minimum of “Satisfactory” ratings for all performance evaluation criteria.
Unsatisfactory	A rating of “Unsatisfactory” for one or more performance evaluation criteria.

(c) Evaluation Objective: The purpose of the evaluation and the inclusion of a remedy to the Government for unsatisfactory contractor performance under this task order is to ensure that the Government receives at least “Satisfactory” overall performance.

(d) Performance Evaluation Criteria: The contractor’s performance will be evaluated on an annual basis using the criteria and standards provided for each task objective in the Performance Requirements Summary Table, and considering the criterion in Tables 2 through 4 of this task order clause.

(e) Organization: The performance evaluation organization consists of the Procuring Contracting Officer (PCO), who will serve as the Evaluation Official, and the Task Order Manager (ToM).

(1) ToM: The ToM will provide ongoing performance monitoring, evaluate task performance based on the task order Performance Requirements Summary, prepare the evaluation report, including a recommended overall performance rating, and submit the report to the PCO for final decision within thirty days after the end of the evaluation period. The ToM will maintain the written records of the contractor’s performance so that a fair and accurate evaluation is made.

(2) Procuring Contracting Officer (PCO): The PCO is responsible for properly administering the performance evaluation process, maintaining the official performance evaluation file, and making the decision about the overall performance rating and whether to reduce the fee if performance is rated as unsatisfactory.

(f) Evaluation Schedule: Each performance evaluation will cover the previous twelve months of performance. The Government will evaluate all work under the task order performed by the contractor during the twelve-month period. Following each evaluation period, the PCO (or Contract Specialist if so designated by the PCO) and the ToM will hold a meeting with the contractor’s Senior Technical Representative to review performance under the task order during the previous twelve months, including overall trends, specific problem areas, if any, and their resolution. Other Government and contractor personnel may also participate as deemed appropriate.

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(g) Contractor’s Self-Evaluation: The contractor may also submit a Self-Evaluation Report for consideration. The report must include an overall performance rating for the task order, covering the evaluation period, and may include whatever information the contractor deems relevant to support that rating. The report shall not exceed two (2) pages in length.

(h) Performance Evaluation: The PCO will make the decision on the overall performance rating for the work performed under the task order within thirty days after receipt of the evaluation report from the ToM. The decision will be based upon the ToM’s recommendations, the contractor’s comments, including any Self-Evaluation Report, and any other information deemed relevant by the PCO. The PCO shall resolve disagreements between the ToM’s recommendations and the contractor’s comments/report regarding the evaluation. The PCO will provide a copy of the evaluation report, including the overall rating, to the contractor within five working days after completion of the evaluation.

(i) Contractor’s Review of the Evaluation Report: Contractors shall be given a minimum of 15 calendar days to submit comments, rebut statements, or provide additional information. The PCO shall consider the contractor’s submission and respond as appropriate. Although the PCO will consider the contractor’s comments, rebuttals, or additional information, the PCO may, or may not, change the overall rating. The decision to change the rating based on contractor input at this stage is solely at the discretion of the PCO.

(j) This performance evaluation does not replace any other requirement for evaluating contractor performance that may be required by the base contract, such as a Contractor Performance Assessment Reporting System (CPARS) report, or a Task Order Performance Evaluation (TOPE).

TABLE 2: TASK PERFORMANCE EVALUATION CRITERIA AND STANDARDS

Criterion	UNSATISFACTORY	SATISFACTORY	EXCELLENT
Task Performance	Work product fails to meet Acceptable Quality Levels (AQLs) defined in Performance Requirements Summary Table (see SOW or elsewhere in the Task Order).	Work product routinely meets Acceptable Quality Levels (AQLs) defined in Performance Requirements Summary Table(see SOW or elsewhere in the Task Order).	Work product frequently exceeds Acceptable Quality Levels (AQLs) defined in Performance Requirements Summary Table (see SOW or elsewhere in the Task Order).
Staffing	Contractor provides marginally qualified or unqualified personnel. Lapses in coverage occur regularly.	Contractor provides qualified personnel. Lapses in coverage may occasionally occur and are managed per individual task order policy.	Contractor provides highly qualified personnel. Contractor reassigns personnel to ensure proper coverage. Actual lapses in coverage occur very rarely, if ever, and are managed per individual task order policy. Contractor ensures staff training remains current.
Timeliness	Contractor frequently misses deadlines, schedules, or is slow to respond to government requests or is non-responsive to	Contractor routinely meets deadlines, schedules, and responds quickly to government requests.	Contractor always meets deadlines, schedules, and responds immediately to government requests.

	government requests.		
Customer Satisfaction	Fails to meet customer expectations	Meets customer expectations.	Exceeds customer expectations.

TABLE 3: CONTRACT MANAGEMENT PERFORMANCE EVALUATION CRITERIA AND STANDARDS

CRITERION	UNSATISFACTORY	SATISFACTORY	EXCELLENT
Problem Resolution	Problems are unresolved, repetitive, or take excessive government effort to resolve.	Problems are resolved quickly with minimal government involvement.	Problems are non-existent or the contractor takes corrective action without government involvement.
Responsiveness	Contractor's management is unresponsive to government requests and concerns.	Contractor's management is responsive to government requests and concerns.	Contractor's management takes proactive approach in dealing with government representatives and anticipates Government concerns.
Communications	Contractor often fails to communicate with government in an effective and timely manner.	Contractor routinely communicates with government in an effective and timely manner.	Contractor takes a proactive approach such that communications are almost always clear, effective, and timely.

TABLE 4: COST EFFICIENCY PERFORMANCE EVALUATION CRITERIA AND STANDARDS

CRITERION	UNSATISFACTORY	SATISFACTORY	EXCELLENT
CostManagement	Contractor routinely fails to complete the effort within the originally agreed to estimated cost, i.e. cost overruns frequently occur.	Contractor routinely completes the effort within the originally agreed to estimated cost. Contractor provides measures for controlling all costs at estimated costs. Funds and resources are generally used in a cost-effective manner. No major resource management problems are apparent.	Reductions in direct costs to the Government below contract estimated costs are noteworthy. Contractor provides detailed cost analysis and recommendations to Government for resolution of problems identified. Funds and resources are optimally used to provide the maximum benefit for the funds and resources available. Documented savings are apparent. Reports are clear, accurate, and pro-active. Problems and/or trends
		Reports are timely,	

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CostReporting

Reports are generally late, inaccurate incomplete or unclear.

accurate, complete and clearly written. Problems and/or trends are addressed, and an analysis is also submitted. are addressed thoroughly, and the contractor's recommendations and/or corrective plans are implemented and effective.

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SECTION I CONTRACT CLAUSES

CAR-I18 TECHNICAL INSTRUCTIONS (DEC 2001)

(a) Performance of the work hereunder may be subject to written technical instructions signed by the Task Order Manager. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor that suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the statement of work.

(2) Guidelines to the Contractor that assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the task order. Technical instructions may not be used to :

(1) assign additional work under the task order;

(2) direct a change as defined in the "Changes" clause of the base contract;

(3) increase or decrease the contract price or estimated amount (including fee), as applicable,

the level of effort, or the time required for task order performance; or

(4) change any of the terms, conditions or specifications of the task order.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the task order

or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contracting Officer notifies the Contractor that the technical instruction is within the scope of this task order.

(d) Nothing in the paragraph (c) of this clause shall be construed to excuse the Contractor from performing that portion of the task order statement of work which is not affected by the disputed technical instruction.

(End of Clause)

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SECTION J LIST OF ATTACHMENTS

Attachment I - DD Form 254
Attachment 2 - Standard Cost Proposal Format

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SECTION K REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS

The requirement for Annual Representation and Certifications at 52.204-8 applies at the basic multiple award contract (MAC) level for each Offeror. Offerors are not required to submit representation or certifications in response to this solicitation or its subsequent Task Order award, if any. All requests for representation or rerepresentation shall come from the MAC Contracting Officer in accordance with the terms of the basic contract.

The Ordering Officer will consider quoter's size/socioeconomic status as defined within the SeaPort-e portal at the following web address:

<https://auction.seaport.navy.mil/Bid/PPContractListing.aspx>

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SECTION L INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

L-001 INSTRUCTIONS FOR SUBMISSION OF OFFERS

1.0 GENERAL

Offerors may submit questions requesting clarification of solicitation requirements via the SeaPort Portal. It is requested that all questions be received by 7 calendar days after RFP issuance, as time may not permit responses to questions received after that date to be prepared and issued prior to the receipt of proposals. For proposal purposes, the estimated date of the task order award is approximately **30 April 2010**.

2.0 INSTRUCTIONS FOR SUBMISSION OF OFFERS

2.1 Proposals must be submitted electronically no later than 4:00 PM Eastern Standard Time on the closing date specified on page 1 block 9 of the RFP, via the Auction Services Site. Offerors must comply with the detailed instructions for the format and content of the proposal. Proposals that do not comply with the detailed instructions for the format and content of the proposal may be considered non-responsive and may render the offeror ineligible for award. A minimum offer acceptance period of 180 days is hereby established for this solicitation.

2.2 Proposal format: In order to maximize efficiency and minimize the time for proposal evaluation, it is required that all offerors submit their proposals in accordance with the format and content specified.

Responses must be in the exact order and numbered per the specific factors identified in paragraph 3.2 below. The electronic proposal shall be prepared with:

- Microsoft Word software
- No hyperlinks
- All files named with the file extension .doc
- Supporting Cost Data may contain spreadsheets in Microsoft Excel software, with all files named with the file extension .xls.

Additionally, the electronic proposal shall be prepared so that if an evaluator prints the proposal it meets the following format requirements:

- 8.5 x 11 inch paper
 - Single-spaced typed lines
 - No graphics or pictures
 - Tables are allowed for the list of key personnel
 - 1 inch margins
 - 12-point Times New Roman Font in text
- Page limits identified in Section 3.2 shall not be exceeded.

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3.0 PROPOSAL CONTENT

3.1 Offer. The completion and submission to the Government of an offer shall indicate the offeror's unconditional agreement to the terms and conditions in this solicitation. The offer consists of and must include the following:

3.1.1 Cover Letter. The proposal shall include a cover letter that identifies all enclosures being transmitted as part of the proposal. The letter shall reference the solicitation number and acknowledge that it transmits an offer in response to the solicitation. The Offeror shall provide their Contractor and Government Entity (CAGE) code as well as an email address for the Contracting Point of Contact. The letter shall state proposal validity through 180 calendar days (minimum).

3.1.2 Section B, with cost and cost-plus-fixed-fee information filled in by offeror. (Instead of replicating the Section B schedule, offerors may provide a chart clearly identifying each SLIN (just the number itself) and provide the proposed estimated cost, fixed fee and total CPFF (for cost-plus-fixed-fee type SLINs) or the proposed estimated total cost (for cost-type SLINs).

3.1.3 Section K as required by the instructions specified in Section K herein.

3.2 TECHNICAL PROPOSAL

The technical proposal should be written so that management and engineering oriented personnel can make a thorough evaluation and arrive at a sound determination as to whether the proposal meets the requirements of this solicitation. To this end, the technical proposal shall be so specific, detailed and complete as to clearly and fully demonstrate that the prospective contractor has a thorough understanding of the technical requirements contained in Section C of this solicitation.

Statements such as "the offeror understands," "will comply with the statement of work," "standard procedures will be employed," "well known techniques will be used" and general paraphrasing of the statement of work are considered inadequate. The technical proposal must provide details concerning what the contractor will do and how it will be done. This includes a full explanation of the techniques, disciplines, and procedures proposed to be followed.

The technical proposal shall not contain any reference to cost; however, information concerning labor allocations and categories, consultants, travel, materials, equipment and any information of interest to technical reviewers shall be contained in the technical proposal in sufficient detail so that the offeror's understanding of the scope of the work may be adequately evaluated. The technical proposal shall be page numbered, contain a table of contents, be organized in the order specified for Technical Factors below, and shall address in detail the information identified below.

It is noted that the entire technical proposal shall not exceed twenty-five (25) pages in length. Resumes are excluded from the technical proposal page limit.

TECHNICAL FACTORS:

FACTOR 1 – TECHNICAL CAPABILITIES (Section 3.2.1)

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[Subfactor 1A – Technical Capabilities Narrative](#)
[Subfactor 1B - Personnel](#)
[Subfactor 1C - Management Approach/Quality Assurance Plan](#)

FACTOR 2 – PAST PERFORMANCE (Section 3.2.2)

3.2.1 – FACTOR 1 - TECHNICAL CAPABILITIES

SUBFACTOR 1A - TECHNICAL CAPABILITY NARRATIVE

The offeror shall submit a narrative demonstrating their related corporate experience and technical capability to meet all requirements of the Statement of Work. This narrative shall not exceed 10 pages in length.

The Government will evaluate each Offeror’s corporate experience and technical approach to perform each task in the SOW. The offeror should demonstrate recent, extensive and comprehensive corporate experience and a clear understanding of the scope of work and the ability to deliver timely, high-quality and well-integrated products and services.

SUBFACTOR 1B - PERSONNEL

The offeror shall include a resume for each "Key Personnel" labor category and their related experience. Resumes will be required for all persons listed as "Key Personnel" in Section C. Offerors who meet or exceed the target qualifications will be more highly rated than offerors who do not meet the target qualifications.

Resumes shall contain the following:

Labor Category

Name

Current Employer

Education/Experience (list any diplomas and/or degrees obtained, institution, year obtained)

Level of Current Security Clearance

Summary(provide a concise summary paragraph on why this individual was selected as a Key Personnel)

Directly Related Work experience (list each relevant job title, the inclusive dates of employment (month/year), the employer, and a brief synopsis for each job listed on how this experience is directly related to the statement of work.

Resume Length: Maximum - 2 pages

Key personnel not currently employed by the offeror(s) shall have “letters of intent” in the proposal.

Personnel will be evaluated in terms of experience, education and training as stated in the target qualifications in the labor categories listed below, and specific experience directly related to the task statements in the Scope of Work. The Government will evaluate the resumes submitted by each offeror

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by comparing the education and experience of proposed personnel against the target levels indicated below. The following experience/education targets are not absolute requirements, but personnel with greater relevant experience and/or education levels will be rated more highly than personnel meeting the target levels. Personnel with less than the target experience and/or education levels will be rated lower than those meeting the target levels. Experience in excess of the target may be used to offset failure to meet the educational target.

TARGET QUALIFICATIONS

It is the Offeror's responsibility to provide information and evidence that clearly demonstrates the ability of proposed personnel to satisfactorily fulfill the Task Order requirements.

The following labor categories are designated Key Personnel for this task order. Multi-trades tasking has been identified as a methodology of reducing manpower requirements. Resumes will be submitted for each category in the quantities indicated in parenthesis by the key category description.

Key Personnel - The target qualifications for the respective KEY LABOR CATEGORIES are as specified in Section C

SUBFACTOR 1C - Management Approach/Quality Assurance:

The offeror shall demonstrate their capability to manage labor resources, effectively control, report cost and performance and resolve problems. The offeror shall demonstrate the capability to effectively respond to fluctuations in workload, manage separate and overlapping tasks, and add or reduce manpower when required. The offeror should propose an organizational chart with responsibilities and reporting structure of the project. Policies and procedures for managing and directing the effort should be demonstrated, including a process for dealing with unusual or difficult areas encountered during performance. The Quality Assurance Plan will be evaluated with regard to the sound management and engineering principles employed, quality assurance techniques, the level of detail presented and amount of tracking or oversight used by the offeror.

3.2.2 FACTOR 2 – PAST PERFORMANCE

For evaluation of Past Performance the Government will utilize information contained in the Past Performance Information Retrieval System (PPIRS)

In the event the Government cannot obtain adequate past performance information from PPIRS, the Government may review other relevant past performance information from other sources. Therefore, offerors should provide all relevant past performance for similar or related work under contracts currently being performed or completed during the last five years. The offeror may include Federal, State and Local Government and private sector contracts.

Offerors should provide the following information:

1. Contract Number
2. Customer/Agency
3. Contracting Officer and Technical Point of Contact (names and telephone numbers)
4. Brief description of the scope of work

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5. Contract type
6. Award Price
7. Total Labor-Hours of Effort
8. Period of Performance
9. Contract Deliverables

The Government shall assess how well each offeror has performed under past contracts in the areas of: conformance to specifications, standards of good workmanship, history of containing and forecasting costs, adherence to contract schedules, history of reasonable and cooperative behavior and commitment to providing quality service at fair and reasonable prices. To obtain information, the Government may contact the points of contact listed by offerors, however the Government is not required to contact all points of contact provided by offerors and may limit the number of references it decides to contact. The Government is also free to contact references other than those provided by the offeror to evaluate past performance of offerors. Evaluators may also obtain past performance information from other sources, such as, the SBA, better Business Bureaus, etc.

Past Subcontracting Compliance

(1) Offerors shall provide information demonstrating their past performance in complying with the requirements of FAR Clause 52.219-8, entitled "Utilization of Small Business Concerns". This clause requires a contractor to provide maximum practicable subcontracting opportunities to small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business and women-owned small business concerns.

3.3 - COST PROPOSAL

Total evaluated Cost - The Government will evaluate offers for award purposes by adding the total Cost for all options to the total Cost for the basic requirement. Evaluation of options will not obligate the Government to exercise the options. To assist the Government in determining cost reasonableness/realism for this effort, the offeror shall provide sufficient detailed cost information with the proposal to make this determination. OFFERORS AND THEIR SUBCONTRACTORS ARE REQUIRED TO SUBMIT THEIR COST PROPOSAL UTILIZING THE ATTACHED COST SUMMARY FORMAT ([Attachment 2 to the RFP](#)).

All labor costs should be included in CLIN 4000 (for base period) and under [CLINs 4100, 4200, 4300, 4400 \(for the option periods\)](#). The Offeror and each Subcontractor are required to provide Supporting Cost information clearly labeled "COST INFORMATION - COMPANY NAME" to facilitate easy identification and transmittal to DCAA personnel.

IF A FORWARD PRICING RATE AGREEMENT EXISTS FROM DCAA FOR THE OFFEROR (OR ITS SUBCONTRACTORS), COPIES SHOULD BE SUBMITTED BY THE OFFEROR AND THEIR SUBCONTRACTORS. THIS INFORMATION MAY BE USED BY THE GOVERNMENT FOR PURPOSES OF COST REALISM ANALYSIS.

In preparing the cost proposal, it is essential that the offeror breakout and identify separately for each year of the Task Order, the types of cost elements listed below. The following is only an example of the

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various types of cost elements which may be applicable but not necessarily limited to:

Direct Labor Costs:

(1) Information including the name, title, and actual hourly rate shall be provided by the Offeror for each individual proposed for the labor categories identified in Section B (Offerors are to propose on the labor categories and hour estimates provided as the Level of Effort. Offerors who propose other than what is specified in the solicitation will be considered nonresponsive.) If the Offeror proposes direct labor rates based on a composite rate structure, then the Offeror shall clearly identify the individuals comprising the composite, their respective actual hourly rates, and method used to derive the composite rate.

(2) If an Offeror's proposed labor category differs in name from those listed in Section B, a chart shall be included which identifies how these categories correspond to the ones listed in the solicitation.

(3) The Offeror shall identify any escalation rates utilized in the preparation of their cost proposal, and shall provide historical information pertaining to the actual escalation rate experienced over the past three (3) year period.

(4) Offerors are reminded that the staff proposed in the technical proposal must be the same staff proposed in the cost proposal.

(5) The Offeror shall provide a copy of the Employment Contract or letter of intent for any individual proposed who is not currently employed by the Offeror or subcontractor (if proposed).

Consultants: If applicable, provide a detailed listing of consultants expected to be used, rationale for selection and associated costs which are proposed for reimbursement. Include those items of costs associated with consultants (i.e. hours proposed, and hourly rate). A copy of the Consultant Agreement shall also be provided by the Offeror.

Indirect Rates: Offerors shall list the cost elements that comprise the overhead, general and administrative expenses, and the other indirect pools. All indirect rates shall be summarized. Offerors shall list proposed indirect rates, DCAA recommended rates, and historical actuals (audited and unaudited) for the past three years. If proposed rates reflect negotiated forward pricing rates, a copy of the current forward pricing rate agreement shall be provided. If the rates are not negotiated forward pricing rates, then the basis for the proposed rates shall be explained.

Facilities Capital Cost of Money: If this cost element is proposed, the offeror shall provide information pertaining to the derivation of the FCCOM costs (i.e. FCCOM factors and application bases).

Fee: Identify the fee rate and total amount proposed and identify the various cost elements for which the fee is being applied.

Support Costs: These costs represent material and travel costs. For proposal purposes, the Estimated amounts for the material and travel costs have been pre-established in Section B. Contractors should calculate the Estimated amount for each SUBCLIN as follows: use the Government Estimate for the applicable SUBCLIN, and then **(for evaluation purposes only)** add any indirect rates that the

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contractor proposes to impose on those costs (such as G&A). In their proposals, Offerors must provide information about what indirect costs will be applied to Support Costs. **It should be noted that all support costs are non-fee bearing costs, and the resultant order will incorporate the Government's estimated amounts as contained in the RFP.**

Subcontracting: If the Offeror proposes to use subcontractors, each subcontractor shall be addressed separately, and detailed information shall be provided in the same format as required for the prime contractor, including cost information and information about technical capability. Detailed cost information may be provided separately to the Government if the subcontractor does not wish to provide this data to the prime contractor. Subcontractors shall submit their detailed cost information directly to the Government by uploading it directly to the SEAPORT Auction Services Site.

OFFERORS AND EACH SUBCONTRACTOR ARE REQUIRED TO PROVIDE THE DCAA BRANCH OFFICE FOR THEIR COMPANY, WITH THE NAME, PHONE NUMBER, AND EMAIL ADDRESS OF A DCAA POINT OF CONTACT WHO IS FAMILIAR WITH THEIR COMPANY. THE CONTRACTOR IS REQUIRED TO PROVIDE AN EXPLANATION IF KNOWN DISCREPANCIES EXIST BETWEEN THE CONTRACTOR'S PROPOSED COSTS AND DCAA RECOMMENDATIONS.

(End of provision)

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SECTION M EVALUATION FACTORS FOR AWARD

SECTION M EVALUATION FACTORS FOR AWARD

This Task Order is reserved for only those contractors which have (Northeast Zone) identified in Section B of the MAC contract. Proposals from other contractors will not be considered.

M-001 EVALUATION FACTORS FOR AWARD

It is the intention of the Navy to award a task order that includes a [sixty month](#) Cost-Plus-Fixed-fee Level of Effort (LOE). This solicitation addresses a requirement for professional services in support of NSWCCD Philadelphia in accordance with FAR 16.505. Attention is directed to contract clause H-5 TASK ORDER PROCESS, Section C, Competitive Ordering Process, which provides that the award will be made to that offeror whose proposal is most advantageous to the Government under the selection criteria set forth in Section M.

The Government intends to evaluate proposals and award a task order based on initial proposals. Therefore, the offeror's initial proposal should contain the offeror's best terms from a cost or price and technical standpoint. However, in accordance with clause H-5 of the contract, the Government may contact any or all or a limited number of awardees with questions concerning their responses as permitted under FAR Part 16.

Each contractor shall be evaluated relative to the following:

A. TECHNICAL FACTORS:

FACTOR 1 – TECHNICAL CAPABILITIES

[Subfactor 1A – Technical Capabilities Narrative](#)

[Subfactor 1B - Personnel](#)

[Subfactor 1C - Management Approach/Quality Assurance](#)

FACTOR 2 – PAST PERFORMANCE

B. EVALUATED COST

A. TECHNICAL FACTORS

Factor (1): Technical Capabilities. The Government will evaluate each offeror's technical capability to perform the requirements in the solicitation, considering the offeror's [Technical Capability Narrative](#), [Personnel and Management Approach/QA](#) as specified in Section L.

Factor 1, Technical Capabilities.

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The Contractor will be evaluated on their Personnel Resources and Management Approach/Quality Assurance proposed as specified in Section L . The Government will evaluate the resumes submitted by each offeror for the Personnel subfactor by comparing the education and experience of proposed personnel against the target levels indicated below. The experience/education targets are not absolute requirements, but personnel with greater relevant experience and/or education levels will be rated more highly than personnel meeting the target levels. Personnel with less than the target experience and/or education levels will be rated lower than those meeting the target levels. Experience in excess of the target may be used to offset failure to meet the educational target.

Factor (2): Past Performance . The Government intends to review the past performance information on each offeror in the Past Performance Information Retrieval System (PPIRS). In the event the Government cannot obtain adequate past performance information from PPIRS, the Government may review other relevant past performance information from other sources.

Past Performance is a measure of the degree to which an offeror satisfied its customers in the past and complied with Federal, state and local laws and regulations. The Government may contact some of each offeror's customers to ask whether or not they believe: (1) that the offeror was capable, efficient and effective; (2) that the offeror's performance conformed to the terms and conditions of its contract; (3) that the offeror was reasonable and cooperative during performance; (4) that the offeror was committed to customer satisfaction; and (5) if given the chance would they select the same or different contractor. The Government may consider past performance information obtained from sources other than those identified by the offeror, including Federal, State and Local Government agencies, better business bureaus, published media and electronic data bases.

B. EVALUATED COST : The evaluation will be based on an analysis of the realism and completeness of the cost data, the traceability of the cost to the offeror's capability data and the proposed allocation of man-hours and labor mix. Pertinent cost information, including but not limited to DCAA recommended rates for such costs as direct labor, overhead, G&A, etc., as necessary and appropriate, will be used to arrive at the Government determination of the most probable cost to be incurred in the performance of this contract. If proposed costs are considered to be unrealistic, including unrealistic labor and indirect rates, the offeror's proposed costs will be adjusted upward or downward to reflect more realistic costs. Based on such analysis, an evaluated cost for the offeror will be calculated to reflect the Government's estimate of the offeror's most probable costs. Evaluated cost to the Government is an offeror's evaluated cost (including proposed fee) for all five years. This evaluated cost will be used in making an award recommendation. Therefore, any inconsistency, whether real or apparent, between promised performance and cost should be explained in the supporting cost data volume. The burden of proof for cost credibility rests with the offeror. Offerors are cautioned that to the extent proposed costs appear unrealistic; the Government may infer either a lack of understanding of the requirements, increased risk of performance, or lack of credibility on the part of the offeror.

The Government will evaluate offers for award purposes by adding the total evaluated costs for the total period of performance including options, if applicable.

With respect to the Support Costs identified in Section B, these costs reflect all other direct costs which are not labor costs. For proposal purposes, the not-to-exceed (NTE) amounts identified for the support costs (travel and incidental material) have been pre established in Section B. It should be noted that all support costs are non-fee bearing costs. For evaluation purposes, the Government will add proposed

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indirect costs to the support costs NTE amounts specified in Section B of the RFP. The resultant order will, however, utilize the Government's estimate as contained in the RFP. The Task Order NTE amounts are assumed to be inclusive of G&A and whatever other indirect rates the offeror has identified in its proposal, and were considered in evaluation of that offer. If the offeror's DCAA approved accounting system includes the application of any other indirect cost rates (in addition to G&A) to the support and subcontract cost items, those rates shall be identified in the proposal and, for evaluation purposes, will also be added to the respective NTE amount specified. An example would be when the offeror's approved accounting system includes application of a material handling fee to direct material costs and then application of a G&A rate to the subtotal of direct materials plus the material handling fee. If proposed indirect rates on support costs are not considered realistic based on information available to the Contracting Officer (from DCAA or other sources), the proposed rates may be adjusted for realism when applied for evaluation purposes.

RELATIVE IMPORTANCE OF EVALUATION FACTORS:

Factor (1) Technical Capability is more important than Factor (2) Past Performance. Within the Technical Capability Factor, all Subfactors are of equal importance. All technical evaluation factors, when combined, are more important than Evaluated Cost.

BASIS OF TASK ORDER AWARD:

The basis for award of a Task Order as a result of this solicitation will be an integrated assessment by the Contracting Officer of the results of the evaluation based on the evaluation factors and their importance as indicated above. The integrated assessment will include consideration of the strengths, weaknesses, deficiencies and performance risk of the proposals. Ultimately, the source selection decision will take into account the offeror's capability to meet the requirements of this solicitation on a timely and cost effective basis. The Government reserves such right of flexibility in conducting the evaluation as is necessary to assure placement of a contract in the Government's best interest. Accordingly, the Government may award to other than the lowest priced offeror, or other than the offeror with the highest technical evaluation rating.

In summary, the Task Order resulting from this solicitation will be awarded to that responsible offeror whose offer, conforming to the solicitation, is determined most advantageous to the Government, cost and other factors considered.